



665 Cutler Drive, N.S.L., UT 84054
801-936-0318 – Fax 801-936-0568

867 South 800 West, Pleasant Grove, UT 84062
801-785-9019 – Fax 801-899-1635

Spectrum Academy Board Agenda

Date & Time February 19th, 2020 7:00 P.M. - 8:04P.M.
Location Spectrum Academy PG School Campus
Members in attendance: Jason Steenblik, Marney DeVroom, Marcy Johnson, Amy Loertscher, Larry Bethers
Members Excused Madi Leyba

Spectrum Staff Brad Nelson, Jaime Christensen, Molly Poirier, Jana Gold, Christina Guevara, Jeremiah Clark, Kane Stokes, Kaley Veater, Liz Banner, Kristen Wilson, Krisanne Lewis, Paul Woodworth, McDevan Carling, Courtney England, Amy Baker, Levi Grisenti, Steve Merrell

BUSINESS DISCUSSED

Board Session

- Reviewed minutes from January 15th, 2020 Board Meeting. Motion to accept the minutes made by Larry Bethers seconded by Amy Loertscher and unanimously approved.
- Jason Nominated Amy Loertscher to be the Treasurer of the board. Motion to accept Amy Loertscher as the Treasurer made by Larry Bethers seconded by Marcy Johnson and unanimously approved.
- Financial Update (Courtney England)
 - The Board reviewed January 2020 Budget
 - All the boards questions were addressed
 - Approve revised Wellness Policy.
 - Motion to approve the Revised Wellness Policy made by Larry Bethers Seconded by Marney DeVroom and unanimously approved.
- 2020 Bond (Brad Nelson)
 - The board reviewed the 3 bids that the school received.
 - Motion to accept Gilmore and Bell PC as bond counsel, Farnsworth & Johnson as borrowers counsel, made by Larry Bethers seconded by Marney DeVroom and unanimously approved.
- Fundraising (Amy Baker)
 - Gala April 17-18, 2020
 - New billboard posted in American Fork
- Executive Director of Academics Update (Jaime Christensen)
 - Middle of Year (MOY) Student progress update reviewed by the board
 - All the board's questions were answered.
- Regional Director North Update (Christina Guevara)
 - See attached
- Regional Director South Update (Liz Banner)
 - See attached
- NSL Elementary School Principal's Update (Jana Gold)
 - See attached
- PG ES/FS School Principal (Kristen Wilson)
 - See attached
- STARS Director's Update (Molly Poirier)
 - See attached
- NSL High School Principal's & C.R.E.A.T.E Update (Jeremiah Clark)
 - See attached
- PG 7-12 Principal (Kaley Veater)
 - See attached

- NSL Intermediate School Principal's Update (McDevan Carling)
 - See attached

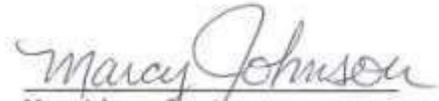
- Related Services Update (Krisanne Lewis)
 - See attached

Next Meeting scheduled for March 18th, 2020 NSL 7:00pm

Motion to adjourn the meeting made by Larry Bethers seconded by Amy Loertscher and unanimously approved.

Public Session

No public comments at this time.



Marcy Johnson, Secretary

Spectrum Inspires Weekend: Luncheon/Job Fair/Day/Gala:

April 16th - PG HS, NSL HS, Kauri Sue Hamilton School "PossAbility Fair" 5pm-8pm April 17th - PG HS and NSL HS "Autism At Work, Employer Training" 9:00am and 10:30am April 17th - Spectrum Inspires Exhibit 7pm-10pm The Grand Hall, SLC April 18th - Spectrum Inspires Exhibit 9am-2pm The Grand Hall, SLC April 18th - Spectrum Inspires Gala 6:30pm-9pm/Dinner by Brio/Entertainer Paul Draper CHANGE** Venue is now The Grand Hall at The Gateway, SLC

Right now my focus is...

to secure booths for Employers/Colleges at all three PossAbility Fairs
Inviting Employers to attend the Employer Trainings reaching people with autism of all ages to submit projects to the Exhibit advertising on social media and emails to our parents and waitlist securing more Sponsors

Journey Through Autism Experience:

Experience what it might feel like to walk in the shoes of someone with autism. Offering our community an opportunity to gain a better understanding of some of the challenge(s) that people on the spectrum face every day. A traveling experience inside a Tiny House built by Spectrum Academy students. Guests will experience overstimulation through visual, auditory, tactile, and vestibular simulations all while trying to complete three tasks without the use of verbal communication. Guests will have a few minutes at the end to talk about what they've learned. 8 people at a time, 10 min session. While in line to get in, there will be a TV showing autism videos and tables of tools we use to support our students. Labor is being donated for the interior construction and electrical, my boys will help as much as they can as well so we can maintain the "built by students with autism" throughout the interior as well. The ACU has donated \$5000 and I'm hopeful that Vivint will put in the rest to complete this project. From my research, this will be the first of its kind in the US, there is one similar in Canada. This will be open to the public during the Exhibit times. My hope is that it will travel with our teams when they go to present at trainings and that we can rent it out to other businesses and organizations to use to further its purpose as well.

Advertising:

Billboard American Fork up Feb 18th Studio 5 Interview March 25th KSL Radio Interview week of March 30 Donated Billboard spots along 1-15 during April for Spectrum Inspires Events

**Spectrum Academy North Salt Lake
Regional Director Board Report
February 2020**

Administration

- School Report Card - Spectrum North Salt Lake's School Report Card is available for viewing. Analysis of the data and the instructional plan for improvement are provided [here](#) for review.
- Professional Development - The NSL Admins organized a full team Professional Development Day on February 7th. Under the lead of McDevan Carling and Steve Merrell, the entire NSL staff participated in personalized professional development with a full day of learning opportunities in the areas of Executive Functioning, Digital Tools, Enhancing the IEP Process, Trauma-Informed Instruction, and more. The NSL team looks forward to many more diverse learning opportunities that allow the development of professionals and the growth of the culture and community. The staff also enjoyed extended team-building time at the Sand Bar.



- Admin Meetings - We held our first whole Admn meeting with PG in January and learned much about the culture we want to continue to develop for all of Spectrum.
- Leadership Learning - Thanks to Steve Merrell, Intermediate School Assistant Principal, we have been reading Culture Code by Daniel Coyle. The NSL team committed to each other to take a reflective look at our dynamic and how we can enhance the work we do by doing it together in explicit and purposeful ways. This focused approach has highlighted opportunities for the NSL Admins to work together in different ways:
 - Scott Hunter, Elementary School Instructional Coach, served as the lead to write the Competency-Based Education Grant. He supported a team that included teachers, support staff, principals, and directors.
 - McDevan Carling, Intermediate School Principal, and Molly Poirier, STARS Principal, are taking lead on future and current staffing needs. McDevan will oversee our participation at an upcoming job fair and Molly fields all incoming resumes for paraprofessionals for the NSL team.
 - Audra Mayhan, Academic Achievement Specialist, has supported coaches and principals in learning the details of Spectrum's Early Literacy Plan. She is currently training coaches and administrators.
 - Lauren Haslam, Assessment Coordinator, has worked with Krisanne Lewis, Related Services Director, to organize the current processes for identifying and assessing students who may be English Language Learners. Lauren has trained staff in PG and NSL to begin this process.
- Collaboration & Support - We have begun the discussion about how to increase inclusion options for students in Functional Skills across our current settings. Each administrator has

participated in the conversation and it has been identified that improvements can be made in the following areas:

- Transportation between STARS and the ES
- Consistent training for all FS staff for cohesive and comprehensive programming and instruction
- Training for all other staff on research-based methods for how to provide meaningful inclusion and the implementation of IEP-specific instruction and supports

Buildings/Programs/Staff

- Monthly Reviews - Each building has conducted a review of January to reflect on current practices in meeting deadlines and expectations for items such as progress monitoring, student support, and staff training. The purpose of the reviews is to cultivate an ongoing discussion about the state of the building and the needs of each administrator as they continue to develop. The NSL Admins will also conduct a review of the NSL Regional Director for the months of January and February.
- Intent to Return - Of the 237 responses 97% of staff have indicated they intend to return to work for the next school year. For those who have elected to not return, reasons include changing careers, moving, and family needs.

Board Report for Pleasant Grove

February 2020

Pleasant Grove Campus Information:

- I am very pleased to announce that Mr. Scott Moffatt has joined the PG administration team as the vice-principal over 7th - 12th grade! We are excited to work with him as he helps us continue to grow and move forward in our mission and vision for all of our students.
 - Scott's bio:)
 - I am married with a little two year old daughter named Adelia and a baby boy on the way in March. My family and I enjoy being active and spending time outdoors. We love to play sports and hike whenever we can. I went to Utah Valley University and got a Bachelor of Arts in English. I have been working at Spectrum Academy in Pleasant Grove since the campus opened in 2014 and have been the high school English teacher since the start of the 2015 school year. After a few years of teaching I realized I wanted to become an administrator and began working on my Masters degree. I recently finished my Master's degree in Education Administration and look forward to working at the school in this capacity and helping students learn and grow.
- Our administration team and instructional coaches pulled off another amazing professional development training for our staff. Thank you to Kristen Wilson, Kaley Veater, Paul Woodworth, Scott Moffatt, Cassidee Dewitt, Jodi Blackhurst and Bre Moffatt for their hard work! You can click [February 7, 2020 PD Day](#) to review the information that was presented.
- We can't wait for our new CTE center to be open! Kaley, Scott, Dave and I went and looked at the space and are so excited to be able to give our students opportunities to learn work based skills through our CREATE center!

District wide and outside trainings:

- We had an amazing team from NSL and PG attend the Transition Conference on the 3rd and 4th of February. Members of the NSL team even braved the elements and traveled to Provo on that 'snow day'. We will continue to collaborate and support each other as we work toward our transition goals.
- All of Spectrum Academy's administration had their first meeting in January. We talked about the culture and direction that we would like to continue as we all take on our new leadership roles.
- Christina and I have been meeting with our new MTSS coach from the Utah State Board of Education. We will continue to work together to meet our goals in MTSS.
- I attended an accreditation training and was pleasantly surprised by our progress towards having the accreditation team come to Pleasant Grove in the Fall. We have a team working on making sure that we are prepared and ready to continue to be an accredited institution.
- Christina, Lauren and I attended a Qualtrics rollout training provided by the Utah State Board of Education. We will be training our administration

staff and use this system to automatically submit needed data and information to the USBE.

Community Partnerships:

- UVU's Melisa Nellesen Center for Autism invited our basketball team and cheer squad to be part of the halftime show for their last basketball game. It was a great experience for our students!
- We are working with UVU on having some of their student teachers placed for their student teaching experience at Spectrum. We have found some amazing staff members that have stayed with us from the UVU programs.
- BYU is working with a team of our elementary school teachers on continued progress towards our goal of using data driven decisions to determine our instructional decisions. This is a continuation of our assessment to achievement training and progression toward our MTSS goals.
- We are working with the Autism Resources of Utah County Council for the upcoming Autism Conference at UVU.

Pictures:)





Board Update Jana Gold

February 20, 2019

The elementary has had a strong start to the new year. Teachers have been working hard on instruction and been focusing on reading instruction. We are looking for ideas to do another reading growth competition to encourage students to work hard and reach toward difficult goals.

Our professional development in February was campus-wide and one of the best of the year. Staff enjoyed the presentations from all of our amazing professionals and all they have to offer.

Forward-thinking: Teachers and paras have completed intents to return and currently we have all of our staff reporting that they intend to return! This is exciting news and will go very far in making the start of next year a success. I'm sure we will have some leave due to life and the nature of things, however, I am very hopeful we are able to maintain our staff.

Valentine's day was a lot of fun at the elementary. Students had individual class parties, decorated cookies and traded Valentine's.

We are looking forward to parent teacher conferences this week and always look forward to having our parents in the school. As we have been doing throughout the year our campus clothing exchange will be in full swing in the gym, so if you need anything, please come over!

**PG Elementary and FLS
Board Report
February 2020**

- A New Tradition! Fist Bump Friday!! Principal Kristen and VP Paul give the students fist bumps as they enter school every Friday. Ms. Kristen loves to get new gloves to wear each Friday too! The kids really look forward to it now. :)



- Several of our students participated in the Big Smiles dental clinic. Even some students that we didn't think would be able to do it had successful visits! One functional skills high schooler even asked if he could do it again! Now that's a success!
- In early February Ms. Kristen along with our ES coaches Bre Moffatt and Jodi Blackhurst, and some ES teachers, attended MOY Acadience data training.
- Our staff participated in Professional Development day on February 7th. They received training on IEP's, progress monitoring for Acadience reading and M-class math, Transition assessments for Functional skills, and they had a great training from a representative from Imagine Learning.
- Lots of classes celebrated the 100th day of school!! Here are some highlights!





- Valentine's Day! Our Elementary and Functional Skills students enjoyed popcorn, juice and a movie during their class or grade parties. Admin came around with the "Heart Carts" full of treats to show our love and appreciation for our staff members! ☐☐



We are in the middle of the longest stretch of school, and overall students are doing well. We have a few students who are experiencing medical difficulties, which has made it harder for them to stay well regulated, but we are working with their families to resolve these issues.

In January all Administrators put out our intent to return forms, and STARS staff all intend to return! We have a few paraprofessionals who have made a decision to pursue work elsewhere, but it has all been because of the need for year round hours or to shorten a lengthy commute. The general feeling from the STARS staff is that we have created a supportive team that all works together to support our students. From paras to Related Services, everyone has the student's best interest in mind and works so hard to help these kids reach their potential.

This month I have had parents approach me, wanting to put energy into some sort of a parent organization. I've touched base with Amy Baker, and we are moving forward into having a formal STARS parent committee. The first step requested was to survey our whole STARS parent group and see what they wish to see from our programs. Things that came up were having a STARS Winter and Spring program that could be catered toward exactly what our students abilities are. Look for some fun activities to come out of STARS during the remainder of the year.

One of the programs that we have had huge gains in this year is Adaptive Physical Education. Alex Walker and Tierney Araujo have had several Donors Choose projects funded, and that had brought a lot of specific equipment to STARS to help our students learn. Most afternoons there are students using the lunch room area to do yoga, practice football throwing skills, learn how to kick a soccer ball into a goal, and a variety of other sports activities. Alex and Tierney's hard work and passion for bringing physical education to STARS has created a wonderful opportunity for all of our students.



Board Update

Spectrum Academy High School North Salt Lake

February 2020

1. Community
 - a. The new newsletter is a google site! bit.ly/SAHSVoices
 - b. Newsletters are now archived on the [google site!](#)
 - c. Continuing to promote the Parents of the PACK committee.
 - d. Davis County and SLC Voc. Rehab. Counselors will be on-site during parent-teacher conferences this week to connect families & services.
2. Students
 - . Graduation: Planning is well underway with the “Spectrum Inspires” theme
 - a. SBO: Winter Formal was a success! Planning for prom at Memory Grove
 - b. Friendship Day - A smashing success! Students inadvertently practiced social and executive functioning skills by performing tasks built by staff to complete their scavenger hunt bingo cards to win prizes!
 - c. Feb. 21st will be 8th grade shadow day in the morning with the future 9th-grade students rotating through the whole school. After lunch will be CTE and Electives showcase fair for current HS students to see and ask questions about classes they can take.
3. Staff
 - . Updates
 - i. Jared Squire moved from Science to Math
 - ii. Jeff Cagle is our new Science Teacher
 - iii. Lisa Sorensen is our new FS para coach
 - iv. McKell Barrett is our new Bx Assistant
 - a. Professional Development:
 - . North Salt Lake Feb 7th PD day was a success!
 - i. Staff from NSL and PG attended the Transition Institute
 - b. MTSS: The new admin team is learning and training.
 - c. IEPs: Working on implementing IEP audit feedback.
 - d. Working through compliance with upcoming licensing changes.
4. CREATE
 - . Mr. Clark and Mr. Grisenti will be taking on these responsibilities.
 - a. School-to-Work (STW) Partnership: Mr. Clark training in this area.
 - b. CS Planning Grant: Thanks to Mr. Davis and Ms. Sandford, IT Teachers, for getting this funding for Spectrum! (\$15,000 for CS instruction at all grade levels.)

FEBRUARY BOARD REPORT- PLEASANT GROVE MIDDLE AND HIGH SCHOOL

January was an exciting month and February is shaping up to be equally as exciting. Here are the highlights:



Sam is a 9th grader who completed his Eagle Scout Project to help our elementary playground get privacy fencing.



Here is our theme for our 2020 graduation. It is on Friday, May 22nd @6pm at American Fork Junior High.



Winter Formal was on January 25th in the HS Gym. The student council did a great job putting this event on. Shoutout to Spencer Sanders, who stepped in to help while our current teacher is student teaching!

We have started semester two and getting excited to eventually have more space for our students to participate in CTE classes.



The Panterra Caffe is up and running. On February 5th, they served Chinese Food, which was EXCELLENT. Here are the students who are preparing and serving the food. Some of these students have come so far and we are so extremely proud of them and grateful for the staff who are helping them develop job skills.



In US History (8th Grade) students are learning about how a bill becomes a law and each student has written their own bill on how to improve Spectrum Academy. These bills were voted on in committees and TODAY and only TWO bills have made it through the committees, the House of Representative and the Senate. The two bills will come to administration to be approved or denied!



NEW 7-12 ASSISTANT PRINCIPAL!



Scott Moffatt is our new assistant principal for grades 7-12 and we are so excited to have him on our administration team. Here is Scott's bio:

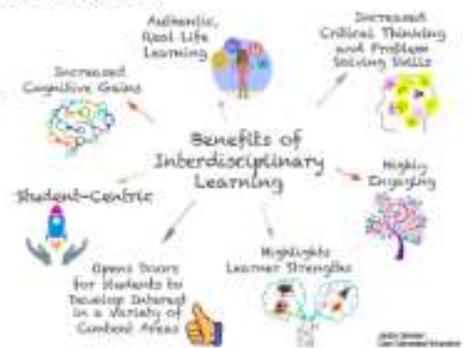
I am married with a little two year old daughter named Adelia and a baby boy on the way in March. My family and I enjoy being active and spending time outdoors. We love to play sports and hike whenever we can.

I went to Utah Valley University and got a Bachelor of Arts in English. I have been working at Spectrum Academy in Pleasant Grove since the campus opened in 2014 and have been the high school English teacher since the start of the 2015 school year. After a few years of teaching I realized I wanted to become an administrator and began working on my Masters degree. I recently finished my Master's degree in Education Administration and look forward to working at the school in this capacity and helping students learn and grow.

To replace Scott, we have hired a new English teacher for grades 11-12. Her name is Jennifer Powell. Jennifer has a level 2 English license and has strong pedagogical and differentiation skills, which will benefit our students greatly!

On Friday, February 7th the middle and high school staff learned the benefits of interdisciplinary learning and partnered up with another teacher and are in the works of creating a lesson to teach to students on March 20th. Here are some of the lessons that teachers are planning:

- Does Art Measure Up: Combining Art and Math
- Medical Simulation: Combining Science and Language Arts
- How to be a World Traveler 101: Science and Math
- The Cost of Health (Literally): Health and CTE
- Doodle Note-Taking for History: Study Hall and History



Ben Johnson, an 11th grade student, was selected to be featured in the Springville Art Show. Ms. Green (the art teacher) said:

"It was a classroom assignment where we were learning about anatomy and how we can take a scientific study and create a beautiful art piece. The art will be displayed until March 20th."

UVU and the Melissa Nellesen Center for Autism invited our families to attend their basketball game against Seattle. Our basketball and cheer team were able to play/cheer on the court during half time. We had over 200 tickets requested and I think it's safe to say, it was an awesome experience for everyone involved!



Though our Middle School FACS teacher is on maternity leave, the class has not skipped a beat! Thanks to Annie Hardee who has taken over the class. This is a sewing project that the class has been working on!



Currently, Utah students need to pass a civics test to earn a high school diploma. **GOOD NEWS!** All of our students that took the first round of civics testing **PASSED!** Our social studies teachers (Tyler Cooper, Jonathan Parrish and Hailey Bayles) must be doing something right!



I have been finishing the first round of teacher evaluations... and I have to say... we have some **AMAZING, DEDICATED** teachers in the middle and high school. Our HS Staff did shoutouts for each other on Friday. Here's the [powerpoint](#)



Valentine's Day was a blast. The students participated in different events at the end of the day. In the high school, students challenged teachers to a sweet and sour cookie competition. The teacher and student were both asked a random trivia question and the loser got to pick the cookie they wanted to try. One was sweet and one was sour. Though I was on the receiving end of the sour cookie, it was still delicious. We also did a "heart cart" to show our staff how much we appreciated them. This is always a big hit!

Spectrum Academy Intermediate School

Board Report February 2020

Staff Evaluations: Staff at Spectrum Intermediate may be a little on edge this month. Teachers, paras, and support staff will be participating in instructional observations in order to create professional growth plans and set goals for instructional growth!

Friendship Day Lives!: Students once again participated in fun activities on February 14th for Friendship Day! Students enjoyed crafts, movies, an interactive Escape Room, and a Student vs Staff basketball game.

Professional Development Day: Spectrum NSL held a campus-wide professional development day on the 7th. Spectrum teacher-leaders offered their knowledge to help their peers grow and use new instructional strategies.

Staff Spotlight: Chelise Popoca is the 7th-9th grade Core Strategies teacher. This is her first year with Spectrum and she is performing spectacularly! Chelise brings her years of experience as a special education teacher to help her students access the best evidence based strategies to allow them to make great progress.

February 2020

Related Services

SLP Supervisor Training

I, along with several of our SLP's, was able to attend the SLP Supervisor training hosted by USBE. We received very helpful technical guidance that will allow us to provide better supervision for our speech-language technicians. This timely training also clarified misinformation given by USBE in the past and allows us some flexibility with our supervision that will alleviate the pressure on our more experienced SLP's, and hopefully help to relieve some burnout! Immediate changes were made within our speech teams based on this welcome information!

Successes and groups...

Big Smiles Dental Clinic

We participated in our first ever Big Smiles Dental Clinic in January and February. This program brings in dental staff from the community to provide a range of services to our students at Spectrum (x-rays, cleanings, fillings, etc.). The purpose is to provide dental services to underserved populations and to facilitate overall health through regular dental treatment. Most services are paid for through the students' dental insurance, but no student was turned away because of inability to pay. Many of our students received grants to cover any needed treatment. We initially hoped for 15 participants at each campus (NSL and PG), but ended up with almost 50 applicants and 25 students seen in PG, and over 80 applicants and 50 students seen in NSL. Feedback from our families and staff was generally positive. Several families commented that their child had not seen the dentist in years due to anxiety and sensory issues, but was seen by the clinic at Spectrum with no problem. We ended up having to schedule 6 additional days due to the amount of dental work that needed to be done and the slow and patient approach that Big Smiles staff took with our kids. This took a huge amount of planning and coordination to make happen. Huge thanks go out to our admin team and office staff for their help and flexibility! This would not have been possible without them!

Common Sense Strategies for Working with Individuals With Autism

Our Statewide OT Collaboration Group partnered with the Utah Occupational Therapy Association to host a conference targeting working with individuals with autism. This was a half-day conference with Julia Connelly presenting. Our goal was 20 attendees, and we ended up with 83! Feedback from the conference was overwhelmingly positive, and Julia did an amazing job of "marketing" Spectrum as a leader in the autism community.

Heart attacking a door-OT speech group learning social awareness, working on fine motor skills (handwriting & cutting)



OT groups:

We made marshmallow ants in functional skills this month to work on bilateral coordination, sequencing, and fine motor skills! It was so much fun! We got to eat them after we made them.

